

Open Minutes

Meeting of the Executive Committee of the Board

01 April 2020

Minutes of the Auckland District Health Board Executive Committee meeting held on Wednesday, 01 April 2020 via Zoom commencing at 1.00pm

<p>Board Members Present Pat Snedden (Board Chair) Jo Agnew Zoe Brownlie Peter Davis Tama Davis Bernie O’Donnell Dame Paula Rebstock</p>	<p>Auckland DHB Executive Leadership Team Present Ailsa Claire Chief Executive Officer Mark Edwards Chief Quality, Safety and Risk Officer Rosalie Percival Chief Financial Officer</p> <p>Auckland DHB Senior Staff Present Marlene Skelton Corporate Business Manager</p> <p>(Other staff members who attend for a particular item are named at the start of the minute for that item)</p>
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KARAKIA

Tama Davis led the Executive Committee of the Board in the Karakia.

English translation

“We thank you for this time to come together as a Board to share our collective intelligence, energy and understanding of what is going on in our communities today with the hope that we may be able to draw on this expertise to move forward. We ask you to look after those that find themselves in difficult circumstances. In this time of crisis for Aotearoa we ask you to guide us to give us the strength and understanding and expertise to move forward for the benefit of the community.

Amen”

[Secretarial Note: Tama Davis is to send out and share the words to the Karakia that he uses.]

1. ATTENDANCE AND APOLOGIES

There were no apologies

2. REGISTER OF INTERESTS AND CONFLICTS OF INTEREST

There were no changes to the interests register and no conflicts of interest with any item on the agenda.

3. CONFIRMATION OF OPEN MINUTES 23 MARCH 2020

Resolution: Moved Jo Agnew / Seconded Dame Paula Rebstock

That the minutes of the Briefing of the Executive Committee of the Board held on 23 March 2020 be confirmed as a true and correct record

Carried

4. ITEMS TRANSFERRED FROM CONFIDENTIAL

The following resolutions were transferred from the confidential agenda:

4.1 Delegations During COVID 19 Event Response

[Was confidential item 2]

Resolution: Moved Pat Snedden / Seconded Jo Agnew

That the Executive Committee of the Board:

1. Approves the following changes to delegated authority levels to enable appropriate and efficient response and decision making on urgent and unbudgeted COVID-19 events and will stop on advice from the CEO to the Board that these are no longer required

Proposed Das for COVID-19 requests only (In \$'000s)		Capex Delegations			Opex Delegations	
Role	Name	Current		Proposed	Current	Proposed
		Budgeted	Unbudgeted	All	All	All
CEO	Ailsa Claire	500	300	1,000	3,000	No change
CFO	Rosalie Percival	250	150	500	1,000	No change
ADHB IMT COVID-19 Controller	Alex Pimm	100	50	200	250	No change

2. Delegates Authority to the Board Chair and Chief Executive Officer to jointly approve COVID-19 related operational spend required under emergency for a value up to \$20M, with any such approval being reported to the Executive Committee of the Board within 48 hours.
3. The Corporate Business Manager to append a list of any such items approved to each meeting of the Executive Committee of Board so that patterns and trends can be identified.

Carried

4.2 Delegated Authority Conferred to CEOs During COVID 19

[Was confidential Item 3]

Resolution:

That the letter from the Ministry of Health be noted.

Carried

5. RESOLUTION TO EXCLUDE THE PUBLIC FROM THE MEETING

Recommendation: Moved Pat Snedden / Seconded Jo Agnew

That in accordance with the provisions of Clauses 32 and 33, Schedule 3, of the New Zealand Public Health and Disability Act 2000 the public now be excluded from the meeting for consideration of the following items, for the reasons and grounds set out below:

General subject of item to be considered	Reason for passing this resolution in relation to the item	Grounds under Clause 32 for the passing of this resolution
1. Verbal Report on IMT Process	<p>Commercial Activities</p> <p>Information contained in this report is related to commercial activities and Auckland DHB would be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p> <p>Prejudice to Health or Safety</p> <p>Information about measures protecting the health and safety of members of the public is enclosed in this report and those measures would be prejudiced by publication at this time [Official Information Act 1982 s9(2)(c)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>
2. Delegations during COVID-19 Event Response	<p>Commercial Activities</p> <p>Information contained in this report is related to commercial activities and Auckland DHB would be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>
3. Delegated Authority Conferred to CEOs During COVID 19	<p>Commercial Activities</p> <p>Information contained in this report is related to commercial activities and Auckland DHB would be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>
4. Request for endorsement of urgent procurement of	<p>Commercial Activities</p> <p>Information contained in this report is related to commercial activities and Auckland DHB would</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information</p>

<p>PPE for COVID 19 by Auckland DHB on behalf of the Northern Region</p>	<p>be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p> <p>Prejudice to Health or Safety Information about measures protecting the health and safety of members of the public is enclosed in this report and those measures would be prejudiced by publication at this time [Official Information Act 1982 s9(2)(c)]</p>	<p>which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>
<p>5. Auckland DHB upgrade of Concerto to Regional Clinical Portal</p>	<p>Commercial Activities Information contained in this report is related to commercial activities and Auckland DHB would be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p> <p>Negotiations Information relating to commercial and/or industrial negotiations in progress is incorporated in this report and would prejudice or disadvantage if made public at this time [Official Information Act 1982 s9(2)(j)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>
<p>6. Finance, Risk and Assurance Report from 18 March 2020</p>	<p>Commercial Activities Information contained in this report is related to commercial activities and Auckland DHB would be prejudiced or disadvantaged if that information was made public [Official Information Act 1982 s9(2)(i)]</p> <p>Negotiations Information relating to commercial and/or industrial negotiations in progress is incorporated in this report and would prejudice or disadvantage if made public at this time [Official Information Act 1982 s9(2)(j)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>

The meeting closed at 2.12pm.

Signed as a true and correct record of the Board meeting held on Wednesday, 01 April 2020

Chair: _____ Date: _____
Pat Snedden